

# DLAR Animal Transfer Form

Updated 7.7.2020

Please complete and turn in to the DLAR main office or email to Vera ([veralynn.perillo@stonybrook.edu](mailto:veralynn.perillo@stonybrook.edu))

## Animal Transfer Procedures:

1. Once completed, this form will be sent to a DLAR Veterinarian for protocol review and approval.
2. DLAR Husbandry will contact the investigator to arrange for movement of animals, as necessary.
3. The originating investigator will be responsible for per diems until animals are officially transferred.
4. DLAR Husbandry is responsible for creating new cage cards and subtracting from total animal numbers for the receiving protocol.

**Requested Date of Transfer (please allow up to 2 business days for processing):** \_\_\_\_\_

### Originating Investigator Information:

PI Name: \_\_\_\_\_  
Phone #: \_\_\_\_\_  
IACUC Protocol #: \_\_\_\_\_  
Animal Origin: \_\_\_\_\_

### Receiving Investigator Information:

PI Name: \_\_\_\_\_  
Phone #: \_\_\_\_\_  
IACUC Protocol #: \_\_\_\_\_  
Animal Origin: \_\_\_\_\_

### Animal Information (select all that apply)

- Animals were NOT used
- Animals were used as breeders
- Animals were used in non-surgical studies
- Animals were used in surgical studies
- Animals were used or housed in ABSL-2 or above
- Animals are covered under PI's IBC Protocol
- Animals are covered under PI's MTA
- Animal transfers are covered in the IACUC protocol

### Animal Information (select all that apply)

- Animals will be for terminal use only
- Animals will be used as breeders
- Animals will be used in non-surgical studies
- Animals will be used in surgical studies
- Animals will be used or housed in ABSL-2 or above
- Animals are covered under PI's IBC Protocol
- Animals are covered under PI's MTA
- Animals are being transferred by DLAR Veterinarians

### Location Transfer:

Animals will need to be physically transferred from \_\_\_\_\_ (building & room #) to \_\_\_\_\_ (building & room #)

DLAR Husbandry will perform this transfer to ensure appropriate changes are made to the animal census.

Species: \_\_\_\_\_ # of Cages: \_\_\_\_\_ # of Animals: \_\_\_\_\_ Strain/Breed: \_\_\_\_\_

Animal ID(s) (only required for large animals): \_\_\_\_\_

Cage Card Bar Code(s): \_\_\_\_\_

### Signatures Required:

Originating Investigator: \_\_\_\_\_ Date: \_\_\_\_\_

Receiving Investigator: \_\_\_\_\_ Date: \_\_\_\_\_

### For DLAR Office Use Only:

Animal Protocol Check: \_\_\_\_\_ Date: \_\_\_\_\_

*Dr. Rachel Brownlee, DLAR Veterinarian*

Animal Numbers Check: \_\_\_\_\_ Date: \_\_\_\_\_

*Veralynn Perillo, DLAR Administration*

Animals Physically Moved by: \_\_\_\_\_ Date: \_\_\_\_\_

*DLAR Husbandry Personnel*

Recharge associated with animal transport between buildings? (circle) YES NO Recharge to: \_\_\_\_\_

Animal Census Updated by: \_\_\_\_\_ Date: \_\_\_\_\_

*DLAR Husbandry Personnel*